



Baie-Comeau, February 15th, 2023

Daycare Insurance Renewal – Liability Insurance and Home-Based Business Insurance

Dear Customer,

The time has come to renew your insurance policy offered by *Assurances Bernier & Filles* and invoiced by *Regroupement des CPE Côte-Nord*.

PLEASE RESPOND BEFORE : APRIL 1st, 2023

2 options to pay your renewal:

*** Only one premium of **\$273.70** is applicable for 1 to 9 children ***

Mail

PAYMENTS ACCEPTED:

- Check
- Money order

1. Make your check or money order payable to « RCPECN » (10\$ fee will apply if the check is returned NSF)
2. Mail your documents at :
*RCPECN, 525 boul. Blanche
Baie-Comeau Qc G5C 2B2*

Web payment

PAYMENTS ACCEPTED:

VISA Mastercard PayPal
e-Transfer

*** FASTEST WAY ***

- ➔ Go to <https://rcpecn.amisgest.ca/> - (additional fees will be added automatically)
- ➔ E-Transfer
 - * EMAIL: assurances@rcpecn.com
 - * MESSAGE: your name & customer number "09-____"
 - * SECURITY QUESTION: your name & customer number
 - * ANSWER: assurances

We do not accept the phone payment

THE CERTIFICATE WILL BE SENT TO YOU, ON RECEIPT OF FULL PAYMENT. You must send a copy of your certificate to your coordinating office and to your home insurance.

FEES of \$20 appears on the invoice (included) is to cover administrative costs related to the management of this mandate.

IN CASE OF A NON-RENEWAL, (illness, maternity leave, etc.), you **MUST** complete the cancellation form included with this shipment, sign it and return it to us by mail, email or fax.

We hope everything be found entirely to your satisfaction.

Best Regards,

Ariane Deraps 

Administrative Consultant